



TOWN OF WEARE
PLANNING BOARD
ZONING BOARD OF ADJUSTMENT
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Charles F. Meany, III
Land Use Coordinator

Office Hours:
Monday
thru
Friday
8 AM – 4:30 PM

**CIP SUBCOMMITTEE
MINUTES
OCTOBER 14, 2010
DRAFT COPY**

PRESENT: Jon Dowst; Paul Marsh; Craig Francisco; Richard Butt; Chip Meany, Land Use Coordinator; Naomi Bolton, Town Administrator

GUESTS: Chief Greg Begin; Chief Ray Eaton; Carl Knapp, Public Works Director.

I. CALL TO ORDER:

Chairman Jon Dowst called this meeting to order at 8:00 AM in the basement conference room of the Weare Town Office Building.

II. MEETING WITH DEPARTMENT HEADS:

POLICE DEPARTMENT: Chief Greg Begin was present. Chief went through his requests for the upcoming 2011 year. They were as follows:

A) Filing System - \$20,000

This request would be for a filing system. Currently the records room has no room. The records are piled up in cardboard boxes and the filing system would be much more efficient as well. They are in these records at least once a week and depending upon where the box is located depends upon how much time it takes to get to it. The Chief was going to check on an alternative to store offsite with a digital copy (8 ½ x 11) available at the complex in case someone needed to access something. Chairman Dowst stated that he could forward Chief Begin some information about digitizing and that the Chief could possibly come back with prices for hardware.

B) Cruisers - \$60,000

This request is to replace car 2 and 4. Due to the mileage on them the Chief stated that he could probably get \$3,000 total for them. Lately he has been using the detail special revenue fund to replace due to the budgets and CIP not passing. Chief stated that he is going to the Board of Selectmen on Monday night to get two (2) non-marked cars and if that happens he would only be looking for one (1) car for the warrant.

FIRE DEPARTMENT: Chief Ray Eaton was present. Chief went through his requests for the upcoming 2011 year. They were as follows:

A) Engine 4 – \$375,000

The last quote they received was for \$375,000. The current balance in the funds total \$364,000. The committee felt if he could get the quote to come in at around \$364,000 then it would just go on warrant as a stand alone article because the funding is already in place. Chief indicated that Bob Richards and the Board of Firewards are working diligently on being at the \$364,000.

B) Defibrillators - \$25,000

This is to replace the defibulator in the second ambulance. The defibulator has reached its life and needs to be replaced. The Fire Equipment fund currently has approximately \$18,000 in it. So in order to replace the defibulator we would have to raise about \$7,000 and use the balance of the fund to make the purchase.

C) Pagers - \$28,000

This request is to replace the pagers. Some of the pagers were replaced earlier and this would complete this project. The pagers left are just obsolete. This would have to be raised completely if the balance of the fund was going to be used to purchase the defibulator.

PUBLIC WORKS DEPARTMENT: Carl Knapp was present to go over his requests for the upcoming 2011 year. They are as follows:

A) Used trailer - \$12,000

This is a request that has been in here for the past 2 years. He is putting it back in again. He feels that it will cut the hauling in half. Currently the trailer goes 30 times a year at approximately \$170/trip. This would be a replacement trailer and not an additional trailer. The subcommittee talked about the possibility of putting the transfer station revenue into a special revenue fund to be able to be used to purchase equipment. It would be similar to the Police and the Fire departments.

B) Tub Grinder - \$60,000

This request is also back on. This is a State requirement to get rid of the brush. Carl is going to have a discussion with the Board of Selectmen about establishing a user fee for the brush or possibly create a special revenue fund for replacement.

C) Replace 2001 Pickup Truck - \$45,000

This request was in last year as well. This would replace the ¾ ton pickup that Carl drives. It also does plow the Town Office parking lot and other small areas if it needs to. He would be looking to replace the truck with a plow.

D) Replace Chassis on 2000 Mack Truck - \$145,000

A few weeks ago the Board of Selectmen approved getting a new body for this truck so that he could make it this winter. The plan would be to get just the chassis and associated plow equipment and this new body would be remounted on this new chassis. The discussion got further involved as to whether to keep the 2000 Mack chassis and convert it into something that we could haul our trash trailers. Carl felt that this would create a savings to the Town of about \$30,000-\$40,000 net savings. The subcommittee wanted to get some more information and firm numbers of savings before a decision would be made on this request. Carl would gather that information for the next meeting.

E) Replace 1994 Ford 6 wheeler - \$165,000

This is the same request that has been on for the last year or two.

F) Loader - \$140,000

Carl explained that the backhoe is what was scheduled to be replaced. It does need some work. He has decided that he is just going to repair the backhoe and replace the loader this year as they have had so many issues with it. If they trade the loader in this year there would be about \$15,000 in a trade in value leaving the request at a total of \$125,000.

G) Road Improvements - \$400,000

This separate article is the same as it is every year.

NEXT MEETING: The subcommittee’s next meeting will be either October 20th or October 21st a few members had to check their schedules. Chip will post the next meeting once he receives the information, but it will be from 8 AM to 10 AM.

III. ADJOURNMENT:

As there was no further business to come before the subcommittee, the meeting was adjourned at 9:58 AM.

Respectfully submitted,

Naomi L. Bolton
Town Administrator